**JOB POSITION**:        Database Administrator

**LOCATION**:        Baldwin Tower, 1510 Chester Pike, Suite 400, Eddystone, PA 19022

**DUTIES**:        Provide support of internal SQL Server database instances in support of the platform and internal systems and applications; implement, maintain, and improve operational processes for management of databases including backups, log shipping, building new database instances, database security administration, monitoring, and support; develop and maintain backup and retention plans in accordance with policies; monitor database instances for availability, health, and performance; review, recommend, and implement database instance configuration and security for best practices; identify performance improvements to existing databases, queries, and data structures and recommend improvements to optimize performance for high volume, high availability services and applications; investigate issues related to database access, performance, or security, identify root cause, and recommend permanent fixes; evaluate, recommend, and implement database partitioning as required; recommend and implement data replication, log shipping, and disaster recovery processes and procedures; document operational processes in support of database administration responsibilities; and participate in design and implementation reviews to provide input and guidance regarding database and schema design and implementation, providing direction on best practices for data modeling. Tools and technologies used include: SQL Server, T-SQL, VMware, SSRS, SSIS, DOS, PowerShell, Amazon Web Services (AWS), and Microsoft Azure Cloud Platform.

**REQUIREMENTS**:        This position requires a Master's degree in Computer Science, Computer Engineering, Information Systems, or a closely related field and at least three (3) years of experience as a Database Administrator using SQL Server, SSRS, SSIS, VMware, PowerShell, and Amazon Web Services (AWS). In the alternative, the employer will accept a Bachelor's degree in Computer Science, Computer Engineering, Information Systems, or a closely related field and at least five (5) years of post-baccalaureate, progressive experience as a Database Administrator using SQL Server, SSRS, SSIS, VMware, PowerShell, and Amazon Web Services (AWS).

**APPLY TO**:        Mail Resumes To:

InsPro Technologies, LLC
Attn:  J. Saragovi
Baldwin Tower
1510 Chester Pike, Suite 400
Eddystone, PA 19022